Informasoft®: Symphony of Human Resources

Efficiency, Compliance, and Innovation in HR Management

Informasoft®
Holistic Business Tools

Designed by HR professionals

Empowering Excellence Through Experience

Our strength comes from the extensive know-how and experience of CottGroup®, the creator of Informasoft®.

CottGroup, is the first and leading organization in the field of Business Process Outsourcing (BPO) in Turkey. Our organization has grown through acquisitions and mergers since 2005 to provide services aligned with the philosophy of Holistic Business Services. Today, we are a service organization consisting of 7 different companies operating in the sector and affiliated strategic business partners. CottGroup companies export services and software to 24 countries.

Revolution in Human Resources Processes

Unveiling the future of HR management, Informasoft offers an unparalleled cloud-based solution to revolutionize workplace dynamics and efficiency.

Embrace the transformative power of Informasoft, a beacon in the realm of HR management technology.

With its roots in cutting-edge innovation and backed by rigorous research, Informasoft seamlessly integrates operations, compliance, and engagement strategies. Tailored for modern enterprises, it guarantees a secure, user-friendly experience regardless of business size. This adaptation maintains the professional HR terminology and highlights Informasoft's transformative role in HR management.
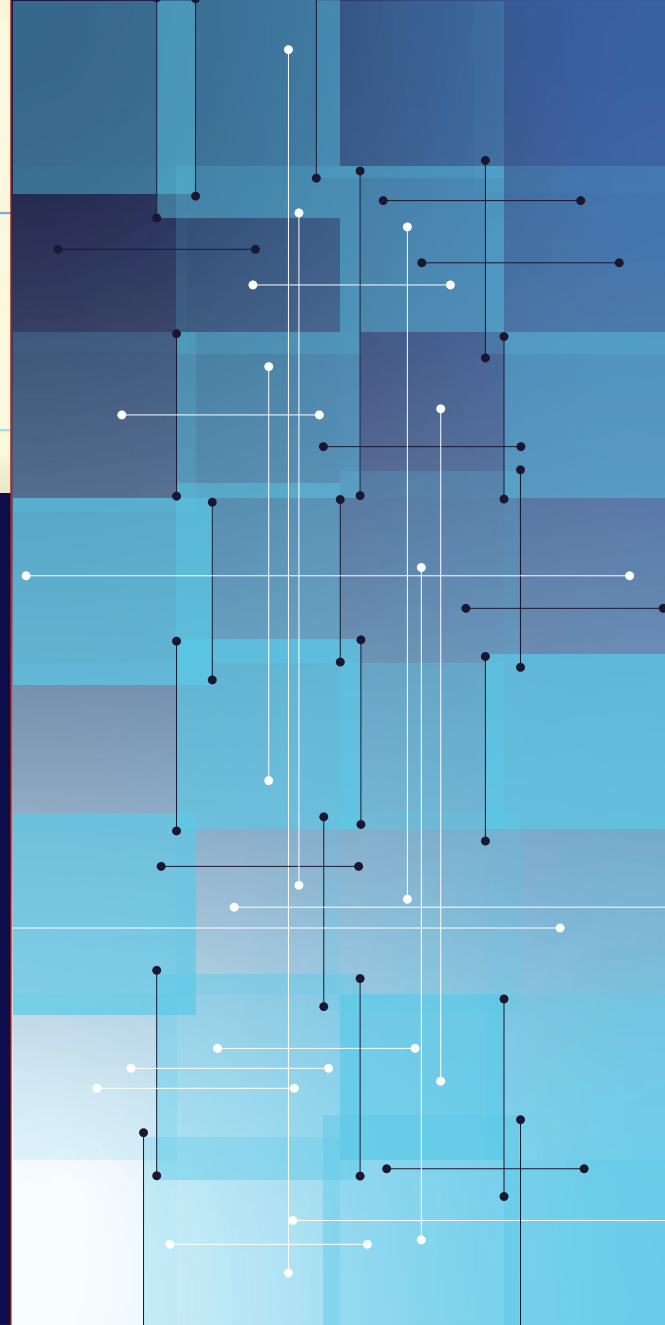
Why Informasoft?

Take Your Business to the Future

Informasoft provides holistic software solutions that cater to the digitalization needs of modern businesses. We specialize in end-to-end Human Resources Applications and Personal Data, taking inspiration from organizations' human-centric challenges.

We elevate your HR processes to the next level through the combination of our in-house developers and our commitment to staying at the forefront of the latest technology.

Informasoft® (CottGroup®) | Introductory Document

Empower Your HR Landscape

Tailored Solutions for Comprehensive Workforce Management and Strategic Insight

Spanning the full spectrum of HR functions, **Informasoft** provides an integrated solution designed to meet every aspect of your HR requirements. From recruiting talents to managing their journey till retirement, our platform ensures a seamless experience.

Harness the power of insightful, actionable data with our advanced analytics. Make informed decisions and strategic plans that align with your company's goals, all through a user-friendly interface designed for the modern HR professional.

The main criteria for software selection are as follows(*)

- Functions and specifications of the software
- Reliability and Support strength of the vendor
- User friendliness and cost

* (Collins, 1999)

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Streamline HR Operations and Ensure Global Compliance

Effortlessly manage complex HR tasks while adhering to both Turkish and international regulations.

Elevate your HR practices with Informasoft's intelligent automation and precision compliance. This advanced system makes regulatory compliance a seamless part of your daily routine, simplifying tasks and ensuring confidence in every aspect of human resource management.
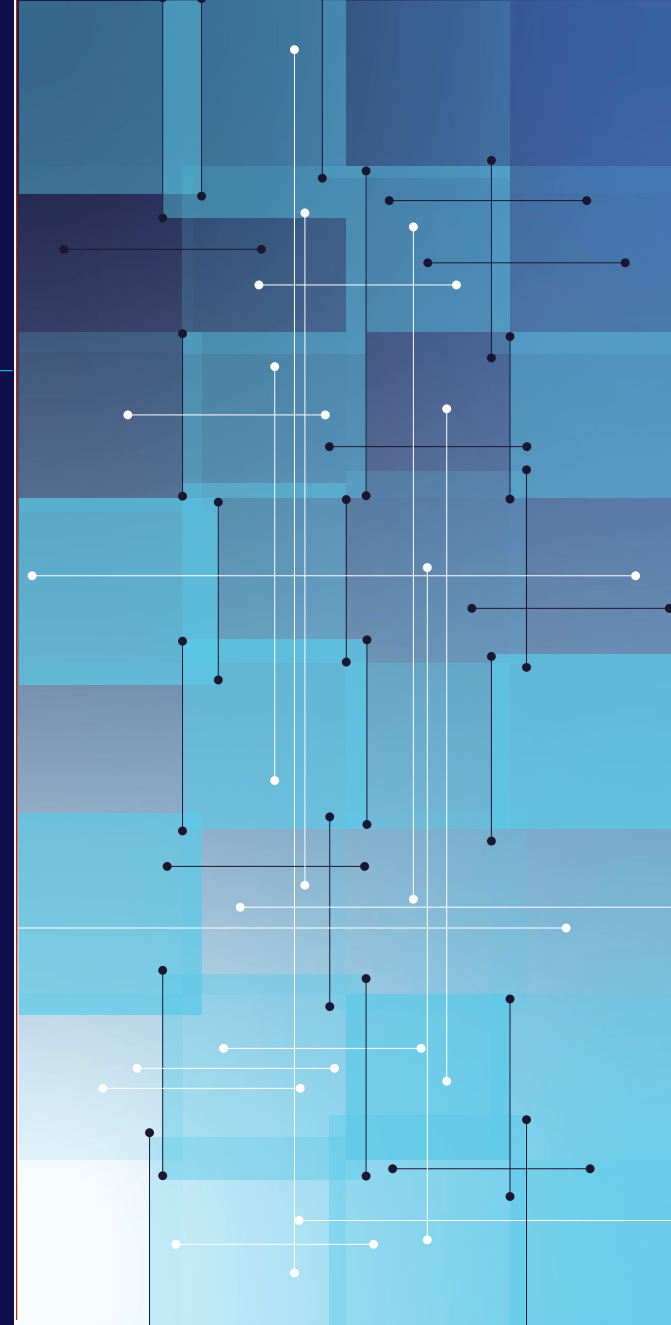
Unmatched Data Security and Privacy Protection

Informasoft elevates data security to its pinnacle, rigorously following ISO 27001, ISO 27701, and ISAE 3402 Type 2 standards. This comprehensive approach to information security and privacy management illustrates our steadfast dedication to safeguarding client data against any threat, ensuring your organization's data integrity and confidentiality.

Adherence to the highest standards ensures your data remains secure and private at all times.

Your trust, our certification, serves as the foundation of our security strategy. Our platform's certifications are more than badges; they're a promise of our commitment to maintaining the highest level of data protection and privacy for our clients.

Informasoft Modules

Employee
- Comprehensive Personnel Management
- Creating Performance Reports
- Creating Salary Scenarios and Requests for Promotion/Transfer/ Rotation

Organizational Management
- Dynamic Organizational Charting
- Department, Division, and Unit Definition
- Unlimited Organizational Scenario Creation

Leave Management
- Leave Tracking and Accurate Entitlement Calculation
- Creating Leave Reports
- Bulk Leave Upload and Approval System

Time Management
- Effective Time Tracking
- Missing Working Days Tracking
- Interactive Calendar for Shift and Work Hour Management.

Payroll Viewing
- Integrated Payroll Processing
- Secure Payslip Viewing with OTP
- Integrated Payroll Processing

Debt Management
- User-Based Asset Allocation
- Device and Inventory Management
- Asset Reports and Analyses
- Debt Documentation

Performance Management System
- Goal Setting Aligned with Employee Competencies
- Evulation Process Customization
- Unlimited evaluation Periods
- Easy to Use

Training Management
- Definition of Training Subjects, Trainers, and Locations
- Curriculum Development Based on Employee Growth Plans
- Assignable Training by Managers

Recruitment & Placement
- Job Position and Definition Creation
- CV Pool and Hire List Creation
- Online and Manual Application Processing
- CV Parser for Automatic Applicant Profile Generation

Informasoft Feature List

Employee Self-Service
- Employee Requests for Approval Processes
- HR Analytics and Reporting Access
- Change Requests

Manager Self-Service
- Team Performance Monitoring
- Approval Processes for Employee Request
- Access to HR Anlaytics and Reporting

Additional Features
- Cloud-Based, SaaS
- Multi-Language Support
- Seamless Integration with Existing Systems
- Mobile App

Analytic & Graphical Management Objects
- Visual Data Presentation for Quick Insights
- Customizable Reports

Security & Confidentiality
- ISO 27001, 27701, ISAE 3402 Type II Certified for Information Security
- SSL Encryption and Advanced Data Protection

OTP and Timestamp
- Digital Solution for Payroll and Leave Approval Processes

Streamline Your HR Processes with Bordromat ® Payroll Management System

While you leverage Informasoft for your HR processes, you can also streamline your payroll needs with our cloud-based payroll software, Bordromat.

Bordromat empowers you to manage your employees' payroll in-house efficiently. Developed by our expert team, in collaboration with our payroll and HR consultants.

Efficiently merge top-notch payroll and HR functionalities with the expertly designed Bordromat & Informasoft. This dynamic duo elevates your workflows and ensures precision from start to finish. Benefit from accurate payroll calculations and comprehensive HR modules through seamless integration, simplifying complex procedures. Elevate your HR processes into a seamless and high-performance tool with Bordromat & Informasoft.

Continuous Support for Your Continuous Growth

Beyond software, we offer a partnership. Benefit from our dedicated support team, comprehensive training resources, and a community dedicated to your success.
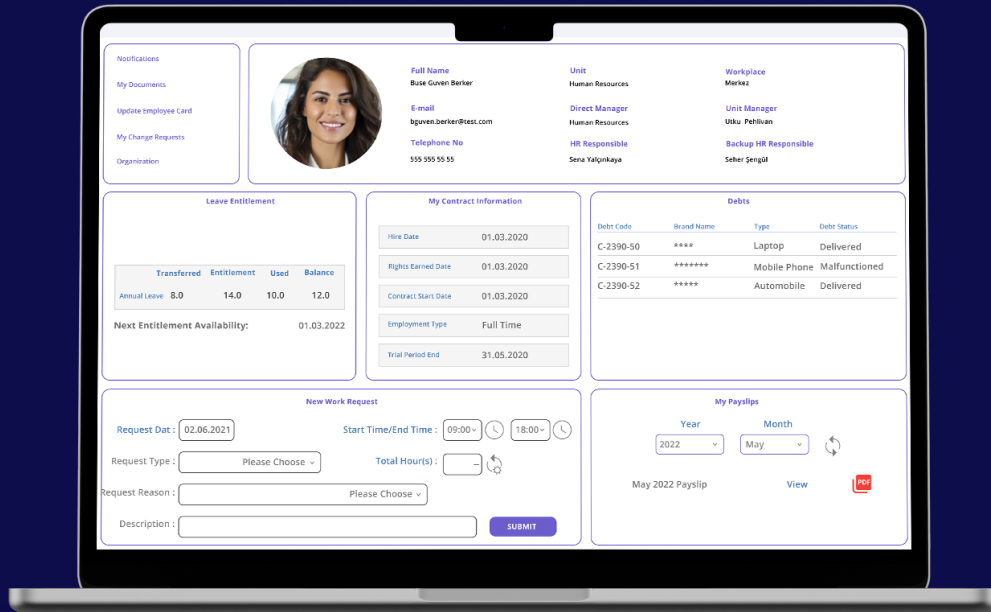
Informasoft,
The Distinguished Product
of CottGroup

CottGroup is committed to improving operational efficiency with comprehensive holistic solutions. The service spectrum include HR outsourcing, new-generation software solutions, payroll services, and compliance management, all of which are data-driven and crafted to optimize business performance.

Explore how CottGroup is reshaping the future of the business world at www.cottgroup.com.

To explore the unparalleled combination of cutting-edge technology and expertise, visit www.informasoft.com or contact us at +90 212 244 9222.